



Service Agreement

623-606-2081

info@HomeCheckOne.com

Date: _____

This agreement is effective from _____ to _____ and is between Home Check One and _____ (hereinafter referred to as "client") who resides at _____

This agreement constitutes permission to enter above address and perform said home check duties.

Home Phone _____ Out of Town Phone _____ Email _____

Any changes to this agreement must be done so in writing or they will be null and void. Home Check One has the right to make any changes to this agreement at will and without notice. With any changes, a new agreement will be presented before any new services are rendered.

Standard checks include: Random visits, Check for water leaks, Check windows, Walk through the interior and exterior of your home, Pick up papers, flyers etc. from yard, Check appliances, Flush toilets, Monitor utilities, Start/rearrange vehicles, Emergency notification if there is a Home Check One concern.

Standard Check Monthly Weekly Daily Other/explain _____

Check the following custom services requested;

Indoor Plants Watered Outdoor Plants Watered Mail/paper Monitor utilities
 Trash Day: _____ Recycle Day: _____ Other _____
Explain _____

Charges are estimated due to unforeseen charges

Service Rate (Standard) \$ _____ Custom Services at \$ 25.00 per hour
Gas mileage (if applicable) \$ _____ (1/2 hour minimum)

Payment for Services: Cash Check *

** In the event of a returned check, the customer must pay the entire invoice plus a \$25.00 fee - promptly via cash or money order only.*

Key Release Direction: _____
Fee for pickup and drop off \$7.50

By signing below you are agreeing to service and have received a copy of the policies and procedures.

Client

Date

HOME CHECK ONE Rep

Date

(revised 1/2010)

Home Check One Policies and Procedures

The client and Home Check One Rep hereto agrees to the following:

1. **Liability Policy:**

- ❖ Home Check One and its employees agree to provide services stated in this contract in a reliable and trustworthy manner. In consideration of these services and as an express condition thereof, the client expressly waives any and all claims against Home Check One or its employees, unless arising from gross negligence on the part of Home Check One.
- ❖ Home Check One cannot be held responsible for any damage cost to lawn, plants, or any outside furniture.
- ❖ Home Check One will not be responsible for the death or damage of any indoor or outdoor plants for any reason.
- ❖ Home Check One will not be responsible for the loss of any trash or recycle receptacles due to wind or any act of nature.
- ❖ Home Check One will not be responsible for any damage (inside or out) due to any act of nature.
- ❖ Home Check One will not be responsible for a property where other people are resident during our assignment. We do not provide babysitting or pet sitting
- ❖ Home Check One will not be responsible for any keys the client has asked to be mailed.
- ❖ Client is responsible for making arrangements for pool maintenance.

2. **Cancellation Policy:** Cancellations must be received within 48 hours of scheduled visit or a cancellation fee of \$ 15.00 will apply. Home Check One reserves the right to deny service or terminate service because of safety concerns, financial concerns, or inappropriate or uncomfortable situations.

3. **Business Hours:** Business and visiting hours fall between the hours of 7 am and 9 pm and services are usually completed during this time unless there are scheduling conflicts. Home Check One will not accept time specific calls as we can not guarantee specific times accurately. A three hour window is acceptable.

4. **Bad Check Policy:** A \$ 25.00 fee is assessed on all returned checks. All fees are due promptly and must be paid via cash or money order only.

5. **Emergencies:**

- ❖ Client agrees to authorize Home Check One to handle any emergencies that may arise. Home Check One will make every effort to contact client. In the event client cannot be contacted, client authorizes Home Check One to use their best judgment and to be available at an hourly rate of \$ 25.00 to oversee the circumstances.
- ❖ Home Check One requires you to have a responsible party to take care of your home in the event of unforeseen circumstances such as illness and in the event of inclement weather or a natural disaster. It is best your emergency contact is a neighbor so they can reach your home. Home Check One is not responsible for home/belongings in these circumstances.

6. **Payment Arrangement:** Payment is expected before services are rendered unless otherwise arranged. In the event of additional unforeseen visits or other costs (such as supplies, etc.), payment is expected within 5 days of the completion of services or a late charge of \$ 25.00 will be applied.

By signing the Service Agreement, the client fully understands and agrees to the contents of the Service Agreement and the Policy and Procedures.